

Exam. Code : 103201

Subject Code : 1005

B.A./B.Sc. Semester-I

COMPUTER SCIENCE

(Computer Fundamentals & PC Software)

Time Allowed—3 Hours]

[Maximum Marks—75

Note :— Attempt any **FIVE** questions. All questions carry equal marks.

1. Define a Computer and discuss its functional units in detail. Also discuss the uses of computers in brief.
2. What do you mean by Secondary Storage ? How is it different from Primary Memory ? Discuss the functional characteristics and storage organization of magnetic disks.
3. What are the various Input and Output Devices ? Why do we need a variety of input and output devices with computers ? Discuss the various types of output devices.
4. Elaborate in detail the salient features of Windows based operating system with examples.

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5. Discuss how the following operations can be performed on Tables in MS Word :
 - (a) Editing text in tables
 - (b) Adding a row
 - (c) Deleting a row
 - (d) Increasing row height
 - (e) Changing cell width.
6. What is Mail Merge ? What is its utility? How mail merge is used in MS Word ?
7. What are the various types of objects that can be added to a presentation ? Discuss how multimedia can be inserted in a PowerPoint presentation.
8. Write short notes on the following :
 - (a) Stored program concept
 - (b) Windows Explorer
 - (c) PowerPoint views.